



## **Leland Township Public Library**

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Website [www.lelandtownshiplibrary.com](http://www.lelandtownshiplibrary.com)

### 2007- 2008 Annual Report

#### **Leland Township Library Staff and Board**

Sylvia Merz, Director

Donna Stowe, Assistant

#### **President**

Alan Hartwick (2009)

#### **Treasurer**

Bret Crimmins (2008)

#### **Trustees**

Georgia Rivers (2008)

Powell Smith (2009)

John Fitzpatrick (2010)

Lucy Schaub ( 2010)

**The mission of the Leland Township Public Library is to provide library materials and services for the enjoyment, education, and enrichment of Township residents and visitors of all ages.**

March 15, 2008

*"There is not such a cradle of democracy upon the earth as the Free Public Library."*

*Andrew Carnegie*

## 2007 Highlights

- Welcomed two **new Library Board Trustees** – John Fitzpatrick and Lucy Schaub, saying farewell to long time Board trustee George Basta (who will stay on as a volunteer) and to Shelley Watkins.
- Offered a hugely successful **summer reading program** (2007). Sixty-two young people signed up for the full program, with many more attending our Wednesday special events, totaling 458 participants in the 10 main events and weekly story hour.
- Continued to offer the oh-so-popular conversion of vinyl records to CDs via use of a donated **USB turntable** .
- Continued to implement and update our Five Year Plan, focusing on building issues and technology.
- Welcomed several new **community volunteers** to our ranks – Lynn Lyons, Jim Eggert, Anne Kinsey, Julie Davis and Natalie Tolentino. Bid farewell to two volunteers – Fran Triebes and John Dick – who are moving on to other endeavors.
- Reclassified over **1500 VHS rental movies to FREE** checkout for 7 days.
- Began **converting our VHS movies to DVD format** – as budget allows.
- Again participated with greater community in **Toys for Tots** Christmas Program.
- Added to Leland Village **Christmas decoration** with three lighted Christmas trees on the river – courtesy of donations by Mark Nesbitt and Sara McVay.
- Hosted several **Kindergarten and pre-school community story times** at the Library.
- Sponsored LOTS of community **events**: Author Bill Jamerson on the Michigan Civilian Conservation Corps; Cat in the Hat Birthday Party; Ben Spitzer Magic Show; High Tea with Maureen; Thumbprints; Music on the Lawn with Johnny Rutherford; Climate Change & Global Warming; Petoskey Stone Soup; Real Heroes Read; Flower Fairies and Wetland Wonders; Second Annual Leelanau Authors Program; Open House at the Library to Celebrate National Library Week! We are a VERY busy place

## Other SERVICES provided by the Library

Children's Story Times	Summer children's story time – staffed by volunteers Plus a year-around story time sponsored by Parenting Communities
Tax Forms	Free--Both Federal and State – both in house and available on-line
Reference Assistance	Both in the library and by phone, answering a variety of questions
Educational Coordination	Coordinate with both Township school systems to offer all readings required in English and Advanced Placement English courses and other educational resources not available at schools
Off-Site Bookshelves	Serving contracted townships [est. 1,000 volumes, serving 3000 patrons (duplicated) per year] at Bank One in Cedar
Utilization of Library Space And public services	Book club meetings, research, etc. We have 4 public access computers, a portable typewriter, fax, and copy machine available for public use, as well as wireless access for unlimited users
Outreach--County Jail	Volumes are given to the County Jail for inmates on a regular basis
Outreach--Seniors	Free volumes go to area nursing homes and senior citizen residences
Outreach--Homebound	Library arranges delivery of volumes to homebound Patrons
Volunteer Opportunities	Offer volunteer opportunities to community members in a variety of areas
Service Opportunities	Library staff supervises Court Community Service Volunteers and school-aged volunteers
Limitless Online Information	Access to the Michigan electronic Library (MeL) is available only via library computers – MeL is a free round-the-clock online resource that offers limitless access to information. Over \$3.6 million worth of subscriptions and data sources are available only through MeL for public library users covering topics such as business and legal, health, science and technology, and education; practice tests for academic and career preparation, elementary through adult; genealogy resources; local history materials and more.
Consumer Information	Consumer reports, local area reports and information about public meetings are all available at the library
Investment Information	Only County library offering subscriptions to "Value Line Investment Survey" and Barrons
News Subscriptions	Subscription to 8 news journals: Leelanau Enterprise, Traverse City Record Eagle, Barrons, Christian Science Monitor, New York Times, Wall Street Journal, Free Press and Detroit News
Munnecke Room	Maintain and schedule the daily use of the Munnecke Room
USB Turntable	Available to our patrons – converts vinyl records to CD

## Our Vision for the Future

The past year has been a busy one for the Leland Township Library Board and staff. We have continued to provide several new resources that our residents request and enjoy, while completing phase one of our plan to renovate and upgrade our facility for the future.

With guidance and expertise provided by a specialist in library design and an architect as well as input from community members, the plan has been completed. Phase two of our plan will be to implement this vision that will enhance efficiency and enjoyment for our patrons.

During this planning process the staff has continued to update and refine our collection while studying patron usage and requests in order to better serve their needs. Also, new programs have been presented to those of various interests and ages. The Library Board recognizes the importance of strengthening its relationships with patrons and community as well as the value of our committed volunteers and Friends.

Your Township Library has completed the initial stage of its five year plan developed in 2003, achieving the ambitious goals we set for ourselves in that plan. Please join us as we embark upon the next five years. The Leland Township Library has a focus on its future while recognizing its role in the past.

We hope you'll join us and enjoy the services we can provide.

Alan Hartwick, President  
Leland Township Library Board

## 2007-2008 Statistics

<b>NUMBERS OF . . .</b>	<b>Totals</b>
• Households Registered	2,300
• Print Volumes	20,000
• Audio Volumes	2012
• Video/DVDs	4626
• Music CDs	1116
• Periodical Subscriptions	60
• Hours of Service/Year	1,752
• Items Circulated/Year	28,500
• People using Public Computers	4,800
• People using Copy/Fax Services	1,450
• Events held in Munnecke Room Yearly & Number people	135 3,300
• Households Checking out Materials (dup)	10,000
• Materials Added to Collections	1500

## 2007 Budget Report

<b>Revenues</b>		<b>Expenditures</b>	
<b>Source</b>	<b>% of Total</b>	<b>Category</b>	<b>% of Total</b>
State Aid	1 %	Personnel	48 %
Sales, Fees, Fines	11 %	Collections	21 %
County Penal Fines	13 %	Building	15 %
Community Donations	14 %	Operations	16 %
Township Funding	61 %		

2007 Operational cost per capita for Leland Township Library was \$21.79 - the lowest cost per capita of any library in Leelanau County. The national average cost per capita for libraries our size is \$38.00.